



WEEKLY BOOKING FORM

SEPTEMBER 2018 – JULY 2019

Name of Child 1: _____ Year & Class: _____

Name of Child 2: _____ Year & Class: _____

Please mark with an 'X' the appropriate box below for each child to attend the After School Care Club (leave blank if not required); payment must be made **at least 24 hours prior to your child(ren)'s attendance**.

Session Fees: **£9.00 per day for pre-booked and paid attendance via ParentPay**

£11.50 for any session booked and paid less than 24 hours of the session date

Any children collected after 6pm will be subject to an additional £5.00 charge for the delay.

Payment must be made in advance of, but no later than the day your child is attending. Please fill in a booking form for each week.

Week Commencing: _____ (please insert date)

Child 1	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	COST	PAYMENT MADE (date & time)
						£	
Child 2	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	COST	PAYMENT MADE (date & time)
						£	

THIS FORM MUST BE COMPLETED AND RETURNED TO SCHOOL MONDAY MORNING OF THE WEEK YOU WISH YOUR CHILD(REN) TO ATTEND AND PAYMENT MADE VIA PARENTPAY AT LEAST 24 HOURS PRIOR TO ATTENDANCE TO QUALIFY FOR THE £9.00 DAILY FEE. LATE BOOKINGS AND PAYMENTS WILL BE CHARGED AT £11.50 PER DAY.

There will be no credits given for missed sessions even if your child is ill.

Name of Parent/Carer: _____ (please print) Signed: _____

OFFICE USE:

Date/Time Form Received: _____ Payment Verified: _____

Notes: